

STANDARD OPERATION PROCEDURE (“SOP”)

Product: Pfizer BioNTech COMIRNATY® Vaccine

1. Procedure:

1. NCNDA
2. Sending LOI - The Customer will provide an LOI in the requested format with all the data and details of the Purchase Request
3. Seller will respond with providing the Sales Purchase Agreement “SPA” between Buyer and Seller, that will be signed by both Parties.
4. Escrow Agent (<https://www.lawdebenture.com>) will provide the Escrow Agreement between Escrow Agent, Buyer and Seller stating the following procedure:
 - a) Seller will issue MT199 to Escrow Agent
 - b) Escrow Agent will respond after receiving the Swift Message with a delivery date assuring the proof of allotment and product to the buyer.
 - c) After confirmation and approval of documentation provided by the Escrow Agent, Buyer will deposit the funds into the Escrow.
 - d) After receiving the funds in Escrow. Buyer will be provided with:
 - i. Delivery Schedule for pick up.
 - ii. Batch & Lot Numbers
 - iii. SGS Quality and Quantity Inspection Report
 - iv. Commercial Invoice and Packing List
 - v. Cross Check by Customers chosen Inspector (optional)
 - vi. After having all documents provided and approved by Buyer, funds will be released, and title of ownership will be transferred to buyer.
5. Once these requirements have been fulfilled, the transaction is completed
6. END OF PROCEDURE.